



BELGIAN FEDERAL PARLIAMENT



MEETING OF THE PRESIDENTS OF THE COMMITTEES

SCIENTIFIC RESEARCH AND INNOVATION

BRUSSELS, 17-18 OCTOBER 2010

GENERAL INFORMATION

1) Place of the meeting

Parliament of the French-speaking Community – Hemicycle
Entrance : Rue Royale 72, 1000 Brussels

2) Secretariat of the meeting

For any information about this meeting, please contact us on following address :
eu2010@parlbru.irisnet.be or call : Dominique Desprechins (+ 32 2 549 62 06) or Marie-Claire De Keyser (+ 32 2 549 62 03).

Internet website : <http://www.parlement-eu2010.be>

3) Accommodation

The hotel reservations are to be made **exclusively** on line on the Internet website
<http://secure-squatra.be>

Rooms were reserved in 3 hotels :

- Hôtel Radisson Blu Royal
Rue du Fosse-aux-Loups 47
1000 Brussels
- Hôtel Royal Windsor Grand Place (5 stars)
Rue Duquesnoy 5
1000 Brussels
- Hôtel Novotel Grand Place (4 stars)
Rue du Marché aux Herbes 120
1000 Brussels

4) Registration for the meeting

All participants, including the interpreters accompanying the delegations, must register **before 20 september 2010**, and send back the registration form per fax to following number : + 32 2 549 62 12 ou per e-mail : eu2010@parlbru.irisnet.be

5) Arrival and departure of the delegations

There is no organised transport: the Presidents and the delegation members must organize themselves their transfer from the airport or from the station to the hotel that they have chosen.

6) **Other transfers**

The bus travelling will be secured for all participants between the hotels and the meeting and reception places.

- Visit of the Citadel of Namur and of the Walloon Parliament, departure on Sunday **at 15 p.m.**
- Meeting at the Parliament of the French-speaking Community, departure on Monday **at 8.15 a.m.**

7) **Accreditations**

All participants who are registered for the meeting will receive a badge. This badge will be available in the hotels on Sunday 17 October from 15.00 to 19.00, or at the Parliament of the French-speaking Community on Monday 18 October 2010 from 8.30 a.m.

Colours of the accreditation ribbons :

- Chiefs of delegation : red
- Parliament members : yellow
- Officials : blue
- Organization : green

8) **Interpretation**

The translation will be secured simultaneously in French, Dutch, English and German. An additional translation cabin is at your disposal, following the principle of « first arrived, first served ».

9) **Documentation**

The documentation will be regularly actualized on the Internet website. By their accreditation, the participants will receive the last version of the documents.

10) **Press**

The Conference is open to the press.

11) **Meeting room**

There will be a meeting room at the disposal of the participants with computers, fax and telephone. All computers will have access to Internet.

12) **Non-smoker compartment**

It is forbidden to smoke within the buildings of the Parliament.

13) **Bank and change**

The euro is the currency in force in Belgium.

The hotels chosen for the Conference have a foreign exchange office.